

Department of Forest and Wildlife Ecology
Faculty Meeting Minutes for Dec. 5, 2011

Present: Bowe, Berkelman, Drake, Karasov, Kruger, Langston, Lorimer, Lutz, Miron, Mladenoff, Nack, Palmer, Pauli, Peery, Pidgeon, Radeloff, Rissman, Rodock, Samuel, Timme, Van Deelen, Webster, Zuckerberg

Absent: Gower, Ozdogon, Ribic, Rickenbach, Townsend

Bill Karasov (Chair) called the meeting to order at 1:00 pm in 216 Russell Labs.

Agenda and Minutes.

Karasov asked for any changes to the agenda (none). He then requested any changes/corrections to the Oct. 31, 2011, meeting (none). Minutes were approved as presented (Drake/Lorimer).

Reports and Announcements.

Timme: Suggested that staff visit the Payroll and Benefits Services home page every couple of weeks for updates on everything from insurance to holidays. She also reminded everyone that faculty and academic staff payroll will be deposited on Jan. 3, 2012, due to the timing of the legal holidays.

Webster: Financial specialist Anita Hoffman is retiring Jan. 6, 2012. They will recruit for a replacement. In the interim she encouraged faculty to turn in receipts for ProCard charges and eReimbursements as soon as possible so they can be completed by the end of the year. Webster is now handling tuition remissions for graduate students, a responsibility formerly handled by Ken Scott.

Rodock: If any faculty members are recruiting for summer or fall, let her know. There are funds to support recruitment. If anyone has a graduate student starting in the spring, let her know right away. In the 2012-13 academic year course 515 is switching from fall to spring, so students should plan their course sequencing accordingly.

Other information presented:

Karasov gave a presentation on information he has obtained at chairs meetings over the past several weeks, including budget issues, initiatives to save money, the increasing importance of philanthropy, and filling of vacant faculty positions. He also outlined the material he, Rissman and Radeloff plan to present orally to the Academic Planning Council when the case is made to fill the Forest Management and Quantitative Analysis position.

Adjourn:

The meeting was adjourned at 1:40 pm (Langston, Peery)